



# Vehicle Tax Invoice Request Form

## Dealer Sales Only

**This form should be used to advise your Car Dealer of the information Commonwealth Bank requires to proceed with your loan.**

**You can:**

- Provide this form to the dealer yourself. If you have the contact details of the branch you are dealing with, you can ask the dealer to fax it directly to us; or
- Ask one of our staff to fax the Car Dealer direct to request the information.

<b>To</b>	Name:	Fax number:	Phone number:
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Email address:	<input type="text"/>	
<b>From</b>	Name:	Fax number:	Phone number:
	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Email address:	<input type="text"/>	

### Section 1 – Customer details

Title  Mr  Mrs  Miss  Ms  Other

Surname  Full given name(s)

Residential address (PO Box is not acceptable)

<input type="text"/>	<input type="text"/>
	State <input type="text"/>
	Postcode <input type="text"/>

### Section 2 – What we need you to send back

**Direction for dealer**

The above customer has expressed interest in purchasing a vehicle from your dealership. We require a copy of vehicle tax invoice in order to proceed with the customer's request.

**Please ensure your tax invoice contains the following information:**

- Your letterhead (with address, contact numbers and ABN)
- Invoice to & Delivery details:

**Vehicle details**

- Make/Model/Year/Colour
- Vehicle Identification Number (VIN) or Chassis Number
- Engine Number
- Registration Number
- Purchase Price

**Bank details for electronic funds transfer**

- Account Name
- Bank Name
- BSB & Account Number



Please send the invoice to the above Commonwealth Bank Branch fax number or email address as soon as possible. Please include this request form in your reply. If you have not been provided with the appropriate Commonwealth Bank details, please provide direct to purchaser/customer.